



## HCEC Fall 2024 Semester Timeline

Aug 5	*New Teacher Meeting (2:00-3:00) Room 161
Aug 5-7	Registration ( <i>including Teachers' Tots</i> ) Low Enrollment and Wait List Reports
Aug 18	Team Leader Meeting (Teachers do not attend)
Aug 20	Leadership Training (6:00-8:30) *Teacher Meeting <u>Contents of file:</u> Teacher Documents (Teacher Training Session) <ul style="list-style-type: none"> <li>▪ Schedule</li> <li>▪ Contract</li> <li>▪ Attendance record</li> <li>▪ Rosters</li> <li>▪ Sub form for Sub-list</li> <li>▪ Vital Partner Schedule, if applicable</li> <li>▪ Student Orientation Schedule and Room Assignments</li> <li>▪ Family Schedule, if applicable</li> <li>▪ 1099 Tax Info (New Teachers only)</li> <li>▪ Bring Emergency Lesson Plan</li> </ul>
Aug 22	*Student Orientation (9:00a-12:00)
Aug 27	Semester Start
September	New teacher informal evaluations by Team Leaders (weeks 1-2)
Sept 17/18	*Teacher Meeting & Breakfasts (week 4 meeting with Team Leaders)
Sept 24/25	Notice of Intent to Teach for the Fall Semester (week 5)
October	Formal teacher evaluations by Team Leaders (weeks 5-7)
October	Class evaluations by families (start week 6)
Oct 15/16	Fall Break
Oct 22/23	*Teacher Meeting Class Activation Meetings with Team Leaders (week 8)
Nov 19/20	Semester Finishes

Notice of Intent

<https://highcountryhomeeducators.wufoo.com/forms/qk6vnx809roxwo/>

Class Planning Packet

<https://highcountryhomeeducators.wufoo.com/forms/q1ahdi071hgixgu/>

You can also access these on the [hche.org](http://hche.org) page under the enrichment class, teacher tab.