

Registration FAQ

- **How do I register?**

Registration is as easy as 1-2-3!

1. **Request an Appointment:** Log-on to our website under registration to request an appointment for the upcoming registration dates. All appointments are scheduled on a first-come first-served basis.
2. **Plan & Complete:** Plan ahead by reviewing the current registration handbook. Choose your first-choice classes with any backup classes in case your first choice is full. Then complete the registration forms, found in the handbook or online, and bring them with you.
3. **Arrive & Register:** Arrive at least 15 minutes prior to your registration appointment. Check in at the Registration Check-in Table where you will turn in your registration forms. Then use the extra time to check the closed class list and make any adjustments to your class worksheet. Once your name is called, you'll register for classes and pay your \$20.00 nonrefundable deposit.

- **What if I still have questions when I arrive at registration?**

There will be several experienced High Country moms ready to help in the waiting area to answer any questions you have.

- **My first-choice class is full. Is there a wait-list?**

When a class reaches full enrollment, you may elect to put your student on a waitlist. *Enrollment from the waitlist is not guaranteed.* If you choose to go on a waitlist, you may not be enrolled in another class at the same time period.

- **Do I have to pay the full amount for my classes when I register?**

A \$20.00 non-refundable deposit per class is required at registration to hold your student's enrollment. The remaining balance will be billed during week 4 and is due the following week.

- **Is there anything else I need to do at registration?**

In addition to registering for classes, you will need to stop by our badge station to get your family badges to be worn each week. If you have already been approved, you will also need to sign up for your Vital Partner position(s).

Be sure to stop by our Support Group table to register if you have not already done so. Being a Support Group Member provides you with \$5 savings off each enrichment class. You can also sign up for our weekly Mom's Group with childcare.

Finally, you can visit the High Country Christian Academy table for information or to register for our private school.

- **How can I help offset the cost of classes at High Country?**

The best way to help offset the cost of your child's classes is to volunteer as a Vital Partner! Visit the VP table at registration for an application or find more information online at www.hche.org/vital-partners.

We are always looking for new teachers. Find more information online at www.hche.org/teachers.

- **Is there childcare during registration?**

Unfortunately, we do not provide childcare during registration nor do we provide childcare while taking classes. However, you may enroll in our Teacher's Tots program while you teach, serve or attend Mom's Group during enrichment hours.

- **What happens if we cannot make our registration appointment (due to illness, travel, etc.)?**

There are many opportunities to register including the three main days of registration, student orientation and the first two weeks of classes.

If you are unable to make your registration appointment, you may send a friend to register in your place or, in special circumstances, you may contact the registrar for a walk-through appointment. Please see the registration handbook for details.

- **Can I register my preschooler?**

Your student must be 5 years old as of the first day of classes in order to be enrolled but they may be enrolled in Teacher's Tots during Mom's Group or while you are serving.