

MINISTRY Re-Entry Application

This form is for anyone who is returning to serve at HCEC after an absence of 2 – 4 semesters’ service. If it has been 2 years, or more, a full application is needed.

Name: _____ Date: _____

Address: _____

City: _____ Zip: _____ Home Phone: _____

E-Mail: _____ Cell Phone: _____

Spouse’s Name: _____ Children’s Names and Ages: _____

1. What was the last semester you served? _____

2. What is the name of the church you have attended for the last six months? _____

3. How has the Lord been moving in your life since your absence in service at HC? _____

CONFIDENTIALITY AGREEMENT

- Each student at HCEC has the right to privacy. If personnel find it necessary to discuss a certain student, this discussion should take place in the appropriate place with the appropriate person(s) in a cautious manner. The Matthew 18 principle should be remembered when discussing students. Be ready to give good reports to others about the students.
- High Country Home Educators deals with many confidential issues pertaining to its members and families and staff. Staff & teachers must be aware of this and be able to properly handle confidential issues that arise as a part of their job, whether directly or indirectly.
- Staff, vital partners, and volunteers must maintain strict confidentiality when dealing with interviews, giving guidance, coaching, member lists, personnel information and other types of information that is, or might be considered private to our staff, vital partners, volunteers, or families. The information may be contained in documentary form such as letters, reports, forms, applications, or other data. It may be in visual form such as teacher information, photographs, or other information included in an application. Although this policy concentrates on protecting written data, protection of information transmitted orally is equally important. All matters of this type should only be disclosed to other staff members if needed for their ministry responsibility. When in doubt about giving out information, staff, vital partners, and volunteers should always consult with and get permission from their immediate supervisor. All HCEC emails and phone lists are for HCEC use only and should not be used for any solicitation purposes.
- Please note that this Confidentiality Agreement does not in any way supersede the process or requirements of a mandatory reporter. If you are a mandatory reporter and find yourself with the knowledge of information that must be reported to authorities, please follow the required process and notify the Administrator of your actions.

Do you agree to the confidentiality agreement? Yes No (Read above before marking)

LIABILITY RELEASE

I waive, release, indemnify, and promise not to sue High Country or New Life Church and all of its constituent organizations, agents, ministers, employees, and volunteers (collectively, "Released Parties") from all demands, claims, or liability, in law or in equity, **including the released parties' own negligence**, that have arisen or may arise from this activity, including travel associated with this activity, and that involve any damage, loss, or injury to me, my spouse, any listed child, my property, my spouse's property, or the property of any listed child. **I fully assume the risks associated with participating in this activity.** This waiver, release, indemnification, and promise not to sue does not apply to claims of criminal conduct, gross negligence, or intentional acts.

Do you agree to the liability release? Yes No (Read above before marking)

High Country Enrichment Classes admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

REFERENCES:

List a Spiritual Life Reference:

(Small Group Leader, Bible Study Leader, Volunteer Ministry Supervisor ~ Someone in ministry who would know you well.)

Name: _____ Relationship: _____
Phone: _____ Email: _____
State: _____ Organization Name: _____

List a Personal Adult Reference Other Than Relatives:

Name: _____ Relationship: _____
Phone: _____ Email: _____
State: _____ Organization Name: _____

*As each one has received a gift, minister it to one another, as good stewards of the manifold grace of God.
1 Peter 4:10*

Submit this form to: Guest Services

Guest Services Route this form to: Human Resources